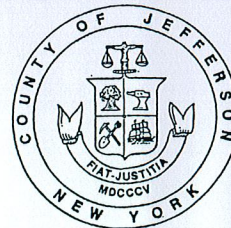


County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

March 24, 2016

TO: Members of Health & Human Services

FROM: Robert F. Hagemann, III, County Administrator *RFH*

SUBJECT: Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on **Tuesday, March 29, 2016 at 6:45 p.m.** in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Amended Agreement in Relation to Caregiver Support Program and Amending the 2016 County Budget in Relation Thereto
2. Amending the 2016 County Budget Relative to Veterans Peer Support (P2P) Program and Authorizing Agreements in Relation Thereto
3. Authorizing Amended Agreement with Center for Disease Detection for Laboratory Services in Connection with the Public Health Service Diagnostic and Treatment Center
4. Authorizing Amended Agreement with the New York State Department of Health for an Indoor Radon Grant Program

Informational Items:

1. Monthly Departmental Reports:
 - Office for Aging
 - Community Services
 - Public Health
 - Service Delivery Policy and Procedures Review and Revision
 - Health Bits
 - Social Services
 - Veterans Service Agency

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:jdj

cc: Office for Aging
Community Services
Public Health
Social Services

Veterans Service Agency
County Attorney
County Treasurer

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Amended Agreement in Relation to Caregiver Support
Program and Amending the 2016 County Budget in Relation Thereto

By Legislator: _____

Whereas, Jefferson County Office for Aging provides a variety of services to County seniors and their caregivers, and

Whereas, Caregivers provide valuable services that help seniors stay in their home and out of institutional settings, and

Whereas, Nationwide, Caregivers provide invaluable services to seniors and often have put the needs of the care receiver before their own welfare, and

Whereas, By Resolution No. 109 of 2015 Jefferson County authorized an agreement and accepted a Balancing Incentive Program (BIP) grant in the amount of \$20,000 for the period of 4/1/2015 - 3/31/2016 for the Caregiver Support Program, and

Whereas, The funding was never received in 2015 and the New York State Office for the Aging has extended the original program date from 4/1/15 - 3/31/16 to 4/1/15 - 6/30/17 to allow more time to assist Caregivers in the local community.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute any necessary amended agreements with regard to the above funding on behalf of the County, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2016 County Budget is hereby amended as follows:

Increase:

Revenue		
01677200 94771	Federal Aid - Programs for Aging	\$20,000
Expenditure		
01677200 04715	Alter Home Care Equipment	\$20,000

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2016 County Budget Relative to Veterans Peer Support (P2P)
Program and Authorizing Agreements in Relation Thereto

By Legislator: _____

Whereas, By Resolutions 238 and 273 of 2012, Resolutions 84 and 190 of 2013 and Resolution 68 of 2014 Jefferson County accepted funds from the New York State Office of Mental Health (NYS OMH) for the Veterans Peer Support (P2P) Program (formerly the PFC Joseph Dwyer Peer to Peer Support Program), for the period of 10/1/2012 - 12/31/2015, and modified the 2012, 2013 and 2014 County Budgets to appropriate, allocate and re-allocate said funds, and authorized agreements with the Jefferson County Mental Health Association, the River Hospital, and the NYS OMH, and

Whereas, By Resolution No. 24 of 2015 a NYS Senate Initiative authorized a one time grant in the amount of \$185,000 to the Jefferson County Community Services Office specifically for veteran peer support programming within Jefferson County for the grant period of July 1, 2014 through June 30, 2016, and

Whereas, Through the continued support and efforts by Senator Patty Ritchie another NYS Senate Initiative grant has been authorized in the amount of \$235,000 to be administered by the Jefferson County Community Services Office specifically for veteran peer support programming within Jefferson County for the period of July 1, 2016 through June 30, 2017, and

Whereas, The funding will be shared equally by the Mental Health Association and the River Hospital in the amount of \$87,500 for 2016 and \$30,000 for 2017.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the NYS OMH to receive the grant funds, and agreements with the River Hospital and the Mental Health Association for the new funding and to extend the operation of the Veterans Peer Support (P2P) Program, through June 30, 2017, and be it further

Resolved, That the Chairman of the Board of Legislators and the Community Services Director be and are hereby authorized and directed to execute any necessary agreements with NYS OMH, the River Hospital and the Mental Health Association relative to this program subject to the approval of the County Attorney as to form and content, and be it further

Resolved, that the 2016 County Budget be amended as follows:

Increase:

Revenue		
01431000 93490	State Aid Mental Health Services	\$235,000

Expenditures
01432000 04735

Veterans Peer Support

235,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Amended Agreement with Center for Disease Detection for Laboratory Services in Connection with the Public Health Service Diagnostic and Treatment Center

By Legislator: _____

Whereas, Certain laboratory tests are required in the operation of the Jefferson County Public Health Service Clinics.

Now, Therefore, Be It Resolved That Jefferson County amend an agreement with the Center for Disease Detection, LLC, which calls for provision of the following additional laboratory service to the Jefferson County Public Health Service at the rates listed below for the period January 1, 2016 through December 31, 2020.

<u>Test</u>	<u>Cost</u>
Syphilis Serologic Testing	\$10.00 per test
HCV RNA Quantitative, PCR	\$125.00 per test
QuantiFERON-TB Gold In-Tube Test (QFT-GIT)	\$95.00 per test
Trichomonas vaginalis-Female	\$45.00 per test
Trichomonas vaginalis-Male	\$45.00 per test

and be it further

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY PUBLIC HEALTH SERVICE

Briefing Summary

Amendment to the Center for Disease Detection Contract

OVERVIEW:

The Jefferson County Public Health Service (JCPHS) Sexually Transmitted Disease (STD) clinic screens and treats individuals according to the Centers for Disease Control and Prevention STD Treatment Guidelines. These guidelines assist providers in the prevention and treatment of sexually transmitted diseases (STDs).

As of April 1, 2016 The New York State Department of Health Lab, Wadsworth Center, will no longer be accepting routine syphilis specimens for serologic testing from local health departments. The Wadsworth Center, located in Albany, New York, is the research-intensive public health laboratory of the New York State Department of Health. The Department of Health will support serologic testing for local health departments through the Center for Disease Detection (CDD). JCPHS currently has a contract with the Center for Disease Detection with a term of January 1, 2016 through December 31, 2020.

JCPHS will also add other tests to the contract currently used by other local health departments as a proactive measure in case other test are ended as well by the Department of Health's Wadsworth Center. JCPHS will use the Department of Health's Wadsworth Center for all testing at this time they agree to perform. Department of Health is currently paying for some of the test performed at the CDD for JCPHS.

JCPHS also needs to add to the Tuberculosis (TB) Program's screening, QuantiFERON-TB Gold In-Tube (QFT-GIT) blood test, which measures how the immune system reacts to the bacteria that cause TB. CDD is also able to provide this testing.

In order to optimize screening, improve treatment and best control disease, JCPHS needs to amend the current contract with Center for Disease Detection to include the following test:

Syphilis serologic testing	\$ 10.00 per test
HCV RNA Quantitative, PCR	\$ 125.00 per test
QuantiFERON-TB Gold In-Tube test (QFT-GIT)	\$ 95.00 per test
Trichomonas vaginalis-Female	\$ 45.00 per test
Trichomonas vaginalis-Male	\$ 45.00 per test

REQUEST:

Health and Human Services Committee approval to sponsor a Board of Legislators resolution authorizing Public Health to amend the current contract with Center for Disease Detection for the addition of the above laboratory services.

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Amended Agreement with the New York State Department of Health
for an Indoor Radon Grants Program

By Legislator: _____

Whereas, The Public Health Service has been notified by the New York State Department of Health of an increase in the Indoor Radon Grant award amount from \$17,000 to \$28,975 for the period July 1, 2015 through June 30, 2020, and

Whereas, The purpose of the award is to reduce the burden of lung cancer caused by radon in counties where incidence of radon is deemed high, and

Whereas, Said grant funding will partly offset currently budgeted salary and fringe expenditures, as well as cover advertising and purchase of radon detectors.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts this increased award as well as any additional grant funding that pertains to Indoor Radon and authorizes and directs the Chairman of the Board of Legislators to execute any and all contract documents with the New York State Department of Health for the provision of this funding, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators



JEFFERSON COUNTY OFFICE FOR THE AGING

175 ARSENAL STREET
WATERTOWN, NEW YORK 13601-2529
(315)785-3191
Fax (315)785-5095

PETER J. FAZIO
Director

LOUISE J. HARACZKA
Deputy Director

Office for the Aging Monthly Report to the Health and Human Services Committee MARCH 2016

FEBRUARY 2016 Data:

Total No. of Home Delivered Meals Provided:	9091
Total No. of Congregate Meals Served:	1606
Total No. of Clients receiving meals:	572
Number of Clients Receiving Home Care/Case Mgt.:	121
Number of Information and Assistance Inquiries Addressed:	394
Number of Individuals Receiving Health Insurance Counseling:	108
Number of clients coming directly into the office:	100
Number of NY Connects contacts:	139

Remarks:

1. In February, the 4 OFA Case Managers that are required to complete the NYS Office for the Aging training enrolled in the Boston University classes. The Dep Dir is monitoring the progression of the staff members as they complete the program. Each staff member has designated at least 1 hour per week as "mandatory" training time to be spent working on the classes.
2. The NY Connects staff conducted presentations in Watertown, Deferiet and Dexter and a total of 77 people attended. Topics primarily included services available from the Office for the Aging.
3. The OFA Nutrition Contract was finalized and submitted for signatures. The previous contractor, Prestige, was selected after negotiations with another candidate failed. The contract will run through 12/31/2020 with the option for a 1 year extension.
4. The Volunteer Transportation Center, which is supported by OFA funding, held their annual Chili Cook Off at the Dulles SOB. The event was well attended.

2016 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

3/7/2016

PROGRAM	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS Y-T-D	TOTAL BUDGET	BALANCE AVAILABLE	% USED
EARLY INTERV.																
EXPENSES	\$0	\$1,397	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,397	\$635,000	\$633,603	0.22%
REVENUES	\$0	\$391	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$391	\$320,226	\$319,835	0.12%
PRESCHOOL																
EXPENSES	\$0	\$286,545	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$286,545	\$5,800,000	\$5,513,455	4.94%
REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,410,185	\$3,410,185	0.00%
OPWDD																
EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,440	\$18,440	0.00%
REVENUES	\$0	\$1,557	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,557	\$6,919	\$5,362	22.50%
OASAS																
EXPENSES	\$305,842	\$94,035	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$399,877	\$2,560,807	\$2,160,930	15.62%
REVENUES	\$0	\$369,511	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$369,511	\$2,391,066	\$2,021,555	15.45%
OMH																
EXPENSES	\$53,034	\$289,102	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$342,136	\$2,340,538	\$1,998,402	14.62%
REVENUES	\$907,965	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$907,965	\$2,342,703	\$1,434,738	38.76%
TOTAL EXPENSES	\$358,876	\$671,079	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,028,955	\$11,354,785	\$10,324,830	9.07%
TOTAL REVENUES	\$907,965	\$371,459	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,279,424	\$8,471,099	\$7,191,675	15.10%

OPWDD= OFFICE OF PEOPLE WITH DEVELOPMENTAL DISABILITIES
OASAS= OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES

OMH= OFFICE OF MENTAL HEALTH

**Jefferson County Public Health Service Home Health Care Statistical Performance
For the Two Months Ended February 29, 2016**

A										B								
REFERRALS										AVERAGE DAILY CENSUS								
	2013	2014	2015	MTD Actual	YTD Actual	2016 Annualized	Amount of Change	Percent Change		2013	2014	2015	MTD Actual	YTD Actual	2016 Annualized	Amount of Change	Percent Change	
CHHA	2,523	2,264	1,655	145	285	1,710	55	3.32%		CHHA	237	222	186	214	207	21	9.46%	
LTHHCP	97	106	72	0	4	24	-48	-66.67%		LTHHCP	93	84	67	23	24	24	-44	-51.79%
PREVENT	400	371	219	17	32	192	-27	-12.33%		PREVENT	41	31	21	21	21	21	-1	-1.61%
Rabies	3	0	0	0	0	0	0	0.00%		Rabies	1	0	0	0	0	0	0	0.00%
Communicable Disease	2,223	1,866	2,180	215	408	2,448	268	12.29%		PREVENT Sub-TOTAL	42	31	21	21	21	21	-1	-1.61%
Newborn Screening	16	28	12	0	2	12	0	0.00%										
PREVENT Sub-Total	2,642	2,265	2,411	232	442	2,652	241	10.00%		GRAND TOTAL	372	338	274	258	251	251	-23	-8.39%
GRAND TOTAL	5,262	4,635	4,138	377	731	4,386	248	5.99%										
VISITS										PARAPROFESSIONAL HOURS*								
	2013	2014	2015	MTD Actual	YTD Actual	2016 Annualized	Amount of Change	Percent Change		2013	2014	2015	MTD Actual	YTD Actual	2016 Annualized	Amount of Change	Percent Change	
CHHA	17,123	16,004	12,499	952	1,898	11,388	-1,111	-8.89%		AGENCY CHHA	4,226	3,451	2,782	257	538	3,228	446	16.03%
Skilled Nursing	2,695	2,562	2,103	250	476	2,856	753	35.81%		Home Health Aide	1,178	1,006	1,186	23	48	288	-898	-75.72%
Physical Therapy	0	0	51	17	23	138	87	170.59%		Personal Care Aide	1,296	1,060	1,143	154	318	1,908	765	66.93%
Speech Therapy	552	361	304	8	23	138	-166	-54.61%		LTHHCP Sub-TOTAL	2,474	2,066	2,329	177	188	2,196	-133	-5.71%
Medical Social Worker	547	743	675	37	94	564	-111	-16.44%		TOTAL AGENCY	6,700	5,517	5,111	434	726	5,424	313	6.12%
Occupational Therapy	48	207	139	7	19	114	-25	-17.99%		CONTRACT CHHA								
Nutrition	7,109	6,711	5,155	567	1,115	6,690	1,535	29.78%		Home Health Aide	3,227	2,816	2,565	466	899	5,394	2,829	110.29%
Home Health Aide	28,074	26,588	20,926	1,838	3,648	21,888	962	4.60%		Caregivers	0	0	0	29	29	174	174	0.00%
Sub-TOTAL										US CARE SYSTEMS	1,041	720	181	0	0	0	-181	-100.00%
LTHHCP	3,123	2,736	2,402	50	109	654	-1,748	-72.77%		Family Home Care	611	1,847	834	0	0	0	-834	-100.00%
Skilled Nursing	42	84	72	0	0	0	-72	-100.00%		Home Care Plus (Sibley)	4,879	5,383	3,580	495	928	5,568	1,988	55.53%
Physical Therapy	0	0	2	0	0	0	-2	-100.00%		Sub-TOTAL								
Speech Therapy	100	137	155	2	5	30	-125	-80.65%		CONTRACT LTHHCP								
Medical Social Worker	3	13	30	0	0	0	-30	-100.00%		Home Health Aide	3,390	3,187	1,367	61	133	798	-569	-41.62%
Occupational Therapy	1	8	13	0	0	0	-13	-100.00%		Caregivers	0	0	0	0	0	0	0	0.00%
Nutrition	4,026	3,331	2,131	84	176	1,056	-1,075	-50.45%		US CARE SYSTEMS	0	68	113	0	0	0	-113	-100.00%
Home Health Aide	97	38	60	0	0	0	-60	-100.00%		Family Home Care	0	319	139	32	0	0	-32	-100.00%
Housekeeper	12,565	11,466	9,411	451	935	5,610	-3,801	-40.39%		Home Care Plus (Sibley)	3,709	3,394	1,512	61	133	798	-714	-47.22%
Personal Care Aide	19,957	17,813	14,276	587	1,225	7,350	-6,926	-48.51%		Sub-TOTAL								
Sub-TOTAL	48,031	44,401	35,202	2,425	4,873	29,238	-5,964	-16.94%		Personal Care Aide	16,861	14,741	13,869	853	1,739	10,434	-3,435	-24.77%
CHHA & LTHHCP SUB-TOTAL										Caregivers	0	0	0	1	1	6	6	0.00%
PREVENT	1,535	954	437	24	37	222	-215	-49.20%		US CARE SYSTEMS	2,640	2,287	1,281	0	0	0	-1,281	-100.00%
Skilled Nursing	1	6	0	0	1	6	6	0.00%		Family Home Care	3,837	4,787	3,804	0	0	0	-3,804	-100.00%
Medical Social Worker	0	1	7	0	0	0	-7	-100.00%		Home Care Plus (Sibley)	23,338	21,815	18,954	854	1,740	10,440	-8,514	-44.92%
Nutrition	0	0	0	0	0	0	0	0.00%		Sub-TOTAL								
Home Health Aide	0	0	0	0	0	0	0	0.00%		Housekeeper	127	0	59	0	0	0	-59	-100.00%
MOMS Nursing	0	0	0	0	0	0	0	0.00%		Caregivers	0	0	0	0	0	0	0	0.00%
MOMS MSW	0	0	0	0	0	0	0	0.00%		US CARE SYSTEMS	0	2	0	0	0	0	0	0.00%
MOMS Nutrition	0	0	0	0	0	0	0	0.00%		Family Home Care	22	61	56	0	0	0	-56	-100.00%
Sub-TOTAL	1,536	961	444	24	38	228	-216	-48.65%		Home Care Plus (Sibley)	149	63	115	0	0	0	-115	-100.00%
TOTAL VISITS	21,781	19,694	15,338	1,026	2,044	12,264	-3,074	-20.04%		Sub-TOTAL	27,196	25,272	20,581	915	1,873	11,238	-9,343	-45.40%
Skilled Nursing	2,737	2,646	2,175	250	476	2,856	681	31.31%		LTHHCP Sub-TOTAL	32,075	30,655	24,161	1,410	2,801	16,806	-7,355	-30.44%
Physical Therapy	0	0	53	17	23	138	85	160.38%		TOTAL CONTRACT								
Speech Therapy	552	504	459	10	29	174	-285	-62.09%		TOTAL HOURS								
Medical Social Worker	550	756	705	37	94	564	-141	-20.00%		Home Health Aide	13,992	13,234	9,060	836	1,647	9,882	822	9.07%
Occupational Therapy	49	216	159	7	19	114	-45	-28.30%		Personal Care Aide	24,634	22,875	20,097	1,008	2,058	12,348	-7,749	-38.56%
Nutrition	11,135	10,042	7,286	651	1,291	7,746	460	6.31%		Housekeeper	149	63	115	0	0	0	-115	-100.00%
Home Health Aide	97	38	60	0	0	0	-60	-100.00%		GRAND TOTAL	38,775	36,172	29,272	1,844	3,705	22,230	-7,042	-24.06%
Housekeeper	12,565	11,466	9,411	451	935	5,610	-3,801	-40.39%										
Personal Care Aide																		
GRAND TOTAL	49,567	45,362	35,646	2,449	4,911	29,466	-6,180	-17.34%										

*Numbers may not total precisely due to rounding.

SERVICE DELIVERY POLICY AND PROCEDURES REVIEW AND REVISION

I. REQUIREMENT - NEW YORK STATE CODE, RULES AND REGULATIONS -

Per Section 763.4 the home health care agency shall ensure that: (a) written policies and procedures, consistent with current professional standards of practice, are developed and implemented for each service and are reviewed and revised as necessary. Per Part 763.11(6) the Governing Authority shall: (6) adopt and amend policies regarding management and operation of the agency and the provision of patient care services. An annual review of policies is completed by Public Health with Professional Advisory Committee presentation and approval obtained for revisions. The Governing Authority, since 2/87, must review and approve changes.

A. INITIAL PRESENTATION - All appropriate Public Health policies were initially distributed to, and approved by, the Health Committee on 5/19/87. A Board of Supervisors' Resolution, No. 162 - 6/2/87, delegated the responsibility of the governing authority's administrative policy review and approval to the jurisdictional committee of Health. It was required though that a report of reviews, approvals and subsequent amendments be made to the Board.

B. ANNUAL ASSESSMENTS -

1. ADVISORY REVIEW AND APPROVALS - Reviews were completed by Public Health administration with necessary changes made. Presentation to the Professional Advisory Committee and Medical Director was accomplished 03/11/15.

2. HEALTH COMMITTEE REVIEW AND APPROVAL - 1 policy and procedure packet was provided to County Administration for review by Health and Human Services Committee members as desired for the 3/96 meeting. Packets may be prepared and provided to any Committee or Board member who desires a personal copy. The changes, as completed during the annual review, may be made available to HHSC members upon request.

.Operating Policies & Bylaws	Revised	Prof. Adv. 03/09/16
.CHHA/LTHHCP Operating Policies	Reviewed	Prof. Adv. 03/09/16
.D&TC Policies	Reviewed	Prof. Adv. 03/09/16
.Q.I. Policy	Reviewed	Prof. Adv. 03/09/16
.Physical Therapy	Revised	Prof. Adv. 03/09/16
.Occupational Therapy	Revised	Prof. Adv. 03/09/16
.Speech Pathology/Audiology	Reviewed	Prof. Adv. 03/09/16
.Nutrition Services	Reviewed	Prof. Adv. 03/09/16
.Contract Nutrition	Reviewed	Prof. Adv. 03/09/16
.Respiratory Therapy	Reviewed	Prof. Adv. 03/09/16
.HHA/PCA/HM	Reviewed	Prof. Adv. 03/09/16
.Medical Social Worker	Reviewed	Prof. Adv. 03/09/16
.Social Work Assistant	Reviewed	Prof. Adv. 03/09/16
.Contract Physical Therapist	Revised	Prof. Adv. 03/09/16
.Contract Occupational Therapist	Revised	Prof. Adv. 03/09/16
.Professional Advisory/Q.A. Committee	Revised	Prof. Adv. 03/09/16
.Adjusted Fee/Charity Care	Reviewed	Prof. Adv. 03/09/16
.Bad Debt	Reviewed	Prof. Adv. 03/09/16
.Third Party Uncollectible	Reviewed	Prof. Adv. 03/09/16

II. NEED

Health and Human Services Committee notice of the annual review and the fact changes were made as needed. Communicate to the Board that policies, as previously approved, were reviewed and revised. This is the thirtieth year of this required process. Service policies are to be revised after the updates to federal Medicare Conditions of Participation are published. Financial policies are to be revised after the Accounting unit assessment is completed.

Health Bits

Providing Jefferson County residents with a tidbit of health information.

WHAT IS TANNING?

When skin is exposed to UV radiation (from sunlight and tanning lamps), it becomes damaged. Skin makes extra pigment (making skin look darker) to protect against UV radiation.



UV RADIATION

UV radiation is a proven human carcinogen (capable of causing cancer). Skin cancer is the most common cancer diagnosed in the United States. Melanoma is the most dangerous skin cancer, killing one American every hour.

SKIN CANCER PREVENTION

- ◇ Seek shade (especially between 10:00am and 2:00pm)
- ◇ Avoid tanning beds and tanning booths
- ◇ Pay attention to the UV index
- ◇ Cover up with clothing, wide-brimmed hats & UV blocking sunglasses (eyelids are very susceptible to skin cancer)
- ◇ Apply UVA/UVB sunscreen of SPF30 or higher 20 minutes before going outdoors

MENINGOCOCCAL VACCINE REQUIREMENT

Meningococcal disease is caused by bacteria. It can lead to serious blood infections. When the linings of the brain and spinal cord become inflamed, it is called meningitis. It can strike quickly and can have serious complications, including death. As of September 1, 2016 all students entering 7th and 12th grades in New York State must be fully vaccinated against meningococcal disease in order to attend school. The Vaccines For Children (VFC) Program can help pay for your child's vaccines if they are 18 or younger & not insured OR if they are underinsured or eligible for Medicaid.



Immunization Clinic

every Wednesday
12:30pm—3:30pm

Schedule an
appointment online
at www.jcphs.org

TICKS AND MOSQUITOES

Ticks

can transmit disease, such as: Lyme Disease, Anaplasmosis, Babesiosis, Ehrlichiosis and Rocky Mountain spotted fever.

Tick Removal

1. Use fine-tipped tweezers to grasp the tick as close to the skin's surface as possible
2. Pull upward with steady and even pressure
3. Clean the bite area and your hands with soap & water

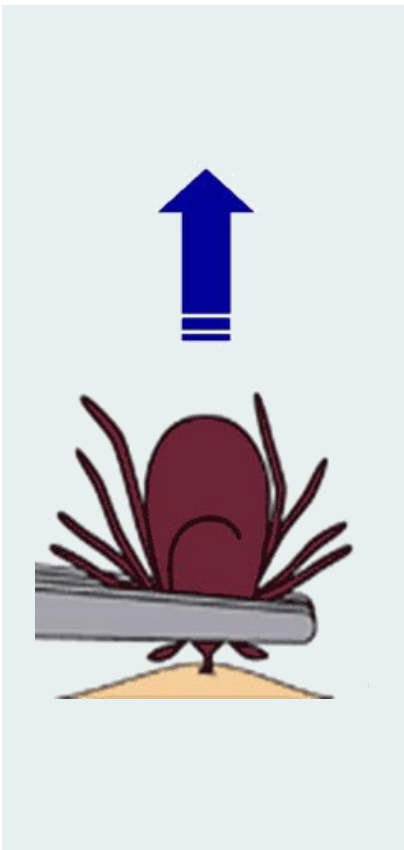
Do not apply nail polish, petroleum jelly or heat to a tick. These methods cause the tick to spread more bacteria.

Mosquitoes

can transmit viruses, such as: Eastern Equine Encephalitis, West Nile Virus and Zika Virus.

Prevent Bites from Ticks & Mosquitoes

- ◇ Tuck pant legs into socks and tuck shirts into pants
- ◇ Wear light colored clothing so that ticks are easily spotted
- ◇ Use insect repellent on skin
- ◇ Have screens on doors and windows
- ◇ Eliminate standing water around home where mosquitoes can breed
- ◇ Shower/bathe ASAP after being outdoors and check body for ticks



RABIES PREVENTION



Rabies is a dangerous virus that any person can get if they handle or get bitten by an animal that has rabies. You can protect yourself and your family by staying away from wild animals and by getting your pets vaccinated.

How to Prevent Rabies

- ◇ Do not leave your pets outside unattended
- ◇ Do not feed, touch or adopt wild or stray animals
- ◇ Be sure your pets are up-to-date on rabies vaccinations
- ◇ Close off openings to porches, sheds, patios, crawl spaces, etc.
- ◇ Teach your kids not to touch any animal they don't know
- ◇ Put away garbage, pet food & water bowls that may attract wild animals
- ◇ Teach your kids to tell an adult right away if they have been bitten or scratched
- ◇ Report animal bites and/or contact with wild animals to Jefferson County Public Health Service (786-3720)



SPRING RABIES VACCINATION CLINICS

March 17

April 21

May 19

June 16

All clinics are from 6:00pm—8:00pm at Jefferson County Dog Control.

Clinics are free, but a \$10 donation per pet is asked (if possible).

Jefferson County Department of Social Services

2015

BALANCE	2,108,603	2,245,934	346,233	13,687,097	3,815,467	6,919,596	708,495	4,320,956	33,827	88,147
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	Daycare 6055.46	* Recipient Services 6070.4604	Medical Assistance 6101.4	MMIS 6100.4	Family Assistance 6109.4	Child Care 6119.4	State Training Schools 6129.4	Safety Net Assistance 6140.4	Heap 6141.4	Emergency Aid to Adults 6142.4
BUDGET	2,401,192	2,890,866	380,000	19,855,152	4,844,023	8,544,640	708,495	5,955,579	35,942	105,600
LOCAL SHARE %	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
AVG BUD	200,099	240,906	31,667	1,654,596	403,669	712,053	59,041	496,298	2,995	8,800
JAN	(11,180)	(6,619)	8,691	1,446,412	208,456	(29,746)	0	314,825	1,705	(275)
FEB	101,005	98,296	9,898	1,446,412	251,222	576,088	0	425,625	154	3,791
MAR	85,744	218,973	8,107	1,808,015	273,389	534,113	0	451,287	417	5,974
APR	117,020	334,282	7,071	1,467,216	295,489	544,589	0	442,886	(161)	7,962
MAY										
JUN										
JUL										
AUG										
SEP										
OCT										
NOV										
DEC										
TOTAL	292,589	644,932	33,767	6,168,055	1,028,556	1,625,044	0	1,634,623	2,115	17,453

PROJ EXP:										
Forecast for Remainder of YEAR	2,278,134	2,886,322	367,767	19,011,396	4,825,905	8,515,471	700,371	5,950,009	34,634	103,853
PROJECTED BALANCE	123,058	4,544	12,233	843,756	18,118	29,169	8,124	5,570	1,308	1,747

VETERANS SERVICE AGENCY

FEBRUARY 2016 MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contacts	Total Services	New Claims	Maintained Claims
January	50	620	670	1648	40	16
February	97	511	608	1627	29	13
March						
Sub Total						
April						
May						
June						
Sub Total						
July						
August						
September						
Sub Total						
October						
November						
December						
Sub Total						
GRAND TOTAL						

*Contact: Personal visit, phone call, or mail received or sent to/from VSA

*Service: Amount of assistance provided for each contact

Comments: February 2016 Total Contact and Total Services figures are below the same figures for 2015, but the New Claim and Maintained Claim Totals were almost identical to last year. We have been receiving additional calls related to the recently released presumptive link between 8 health issues and contaminated water exposure associated with service at Camp Lejeune, NC between 1953 – 1987.